

Samsung OfficServ

Set Time & Date

1. Enter system administration mode: Press Transfer 800 1234 1 Transfer
2. Enter date/time program: Press Transfer 505
3. Enter data as prompted in the display:

W = Day of week (Monday=1, Tuesday=2, etc.)

MMDDYY = Month, Date, Year

HHMM = Time in 24-hour format (military time). For example, 2:15 PM = 1415

4. Press Transfer to exit